Maintenance order

IH01

FUNCTIONAL LOACTION 1024-2419

TICK ON LOCATION HIERARCHY, EQPT INSTALLED AND DELETED OBJECTS

CLICK ON EXECUTE

SELECT YOUR SDCA FROM STRUCTURE LIST

CLICK TO EXPAND

CLICK TO EXPAND RELEVANT EQPT

SELECT YOUR EQPT

CLICK ON GOTO

CLICK ON GENERAL

SELECT NOTIFICATION TYPE FROM DROP DOWN MENU

CLICK ON NOTIFICATION

CLICK ON COPY

TYPE TEXT – CABLE FAULT AT \_\_\_\_\_\_\_\_

SELECT PRIORITY : MAJOR

TYPE REQD START DATE AND END DATE

TYPE REMARK

CLICK ON SAVE

NOTE DOWN THE NOTIFICATION NUMBER

IW22 FOR EDIT STATUS

ENTER NOTIFICATION NO

CLICK ON NOTIFICATION

CLICK ON SET STATUS PENCIL MARK

SAVE

CLICK ON NOTIFICATION

ENTER NOTIFICATION NO

CHANGE STATUS TO ACKD

CLICK ON GREEN FLAG IT WILL TURN TO BLACK

SAVE

IW22 CREATE MTCE ORDER

ENTER NOTIFICATION NO AND ENTER

CLICK CREATE INDICATOR TO CREATE MTCE ORDER

CLICK ON CONTINUE

CLICK ON CONTINUE

CLICK ON TAB OPERATION

SELECT FIRST LINE AND CLICK ON EXTERNAL

SELECT REQD MATERIAL FROM DROP DOWN

FILL ALL REQD FIELDS AND SAVE

NOTE DOWN ORDER NO

CLICK ON PENCIL MARK TO CHANGE THE ORDER

CLICK ON COMPONENTS

SELECT LINE AND SAVE

CLICK ON COST TO SEE MATERIAL COST AND SAVE

CHANGE PM NOTIFICATION

ENTER NOTIFICATION NO AND CLICK ON NOTIFICATION

CLICK ON OBJECT PARTS AND DAMAGE FROM CATLAGUE

CLICK ON PENCIL MARK TO CHANGE ORDER

CLICK ON GREEN FLAG AND SAVE

IW22 TO VIEW RESERVATION NO

ENTER NOTIFICATION NO AND CLICK ON NOTIFICATION

CLICK ON PENCIL MARK

CLICK ON COMPONENTS

CLICK ON GENERAL DATA

NOTE DOWN RESERVATION NO

TO TAKE RESERVATION PRINT OUT

ZMMF\_RES

ENTER RESERVATION NO AND CLICK ON EXECUTE

CLICK ON PRINT BUTTON

TO ISSUE MATERIAL

MIGO

SELECT GOODS ISSUE,SELECT RESERVATION ENETER RES NO CLICK ON EXECUTE

FILL IN WHERE,STORE LOCATION ET\C

TICK ON ITEM OK

CLICK ON CHECK

CLICK ON POST

COMPLETE MTCE ORDER

IW22

ENTER NOTIFICATION NO AND CLICK ON NOTIFICATION

CLICK ON CATALOGUE DATA

CLICK ON OBJECT PARTS AND DAMAGE

FILL REQD FIELD OF CAUSES

FILL REQD FIELDS OF ACTIVITIES

CLICK ON BLACK FLAG TO COMPLETEMTCE ORDER

FILL MALEND DATE AND TIME

CLICK ON CONTINUE

CLICK ON CONTINUE

CLICK ON PENCIL MARK TO CHANGE

NOW STATUS OF MTCE ORDER IS TECO

TO COMPLETE NOTIFICATION

IW22

ENTER NOTIFICATION NO AND CLICK ON NOTIFICATION

CLICK ON PENCIL MARK AND WORK COMPLETED

SAVE

CHANGE PM NOTIFICATION

ENTER NOTIFICATION NO AND CLICK ON NOTIFICATION

CLICK ON PENCIL MARK AND CONFIRM AND SAVE

SAME TO COMPLETE.

STATUS OF NOTIFICATION SHOULD BE NOCO